

(An Equal Opportunity Employer)
APPLICATION FOR EMPLOYMENT
(Pre-employment Questionnaire)

PLEASE READ BEFORE COMPLETING THIS APPLICATION. All qualified applicants will receive equal consideration. This Company does not discriminate in hiring or terms and condition of employment on the basis of race, creed, national origin, sex, disability, age or any other basis protected by applicable federal, state or local laws. The use of this form does not imply that there are positions open and does not in any way obligate the Company to employ the applicant. The Company reserves the right to require an employee to cooperate fully with any investigation into an offense against the Company. The Company further reserves the right to require an employee to take an examination concerning an offense against the Company to the extent permitted by law. Your signature anywhere on this application will be understood to mean that you have read and understood these policies.

POSITION APPLIED FOR _____

PERSONAL APPLICATION

(1) Date _____

(2) Name _____ (3) Social Security No. _____
 Last First Middle

(4) Present address _____
 Street City State Zip

(5) Phone Number () _____ (6) Are you 18 years or older? Yes ____ No ____

AVAILABILITY

(7) Total hours available per week _____

(8) Hours Available:

	Mon.	Tue.	Wed.	Thurs.	Fri.	Sat.	Sun.
From							
To							

(9) Are you legally authorized to work in the U.S.? Yes ____ No ____
 (If you are hired you will be required to furnish documents to verify your eligibility for employment in accordance with the Immigration Reform and Control act and your employment will be contingent upon furnishing such documents.)

(10) Have you ever been convicted of any crime) other than a minor traffic violation), including pleading guilty, no contest or agreeing to restitution for such a crime? Yes ____ No ____
 If yes, give details _____

(11) Do you have any charges currently pending against you? Yes ____ No ____
 If yes, give details _____

EDUCATION

(12) Highest year of school attended _____ (13) Name and address of school _____

(14) Graduated? Yes ____ No ____ If no, last grade completed _____

(15) Now enrolled? Yes ____ No ____

JOB EXPERIENCE

(16) In the last ten years how many times have you been terminated or asked to resign? (Check one.)
 Over 10 times ____ 6-10 times ____ 4-5 times ____ 2-3 times ____ Once ____ Never ____

(17) Describe all job situations in which you were terminated or asked to resign: _____

(18) Were you ever asked to resign or leave a job in connection with a loss of money, merchandise, equipment or tools?
 Yes ____ No ____ If yes, explain: _____

(19) How much time did you miss work in the last 12 Months? _____

EMPLOYMENT HISTORY: (List all jobs, full or part time, held in the last five years.)

(20) _____
Company Location Phone

(21) _____
Job Supervisor Date Employed

(22) _____
Wage Reason for Leaving

20) _____
Company Location Phone

(21) _____
Job Supervisor Date Employed

(22) _____
Wage Reason for Leaving

(If additional space is needed, ask at the Front Desk.)

EMPLOYMENT REFERENCES: (Give the names of two persons not related to you, whom you have known for at least one year.)

(23) _____
Name Telephone Number

(24) _____
Address

(25) _____
Relationship Years Acquainted

(23) _____
Name Telephone Number

(24) _____
Address

(25) _____
Relationship Years Acquainted

(26) READ THIS INFORMATION BEFORE SIGNING THIS JOB APPLICATION FORM!!!

I understand that the use of this application form does not imply that there are positions open and does not in any way obligate the Company to employ job applicants. The Company reserves the right to request any individuals who are offered positions of employment to take any necessary physical tests or examinations as are authorized by law and required by Company policy and procedure. The Company may require a substance abuse screening examination. Any offer of employment is contingent upon your successfully passing all tests and/or examinations. Individuals applying for positions which require cash handling and/or other duties of a sensitive nature may have an investigative consumer report prepared regarding an applicant's character, general reputation, personal characteristics, and mode of living. Additional information as to the nature and scope of such report, if made, will be provided upon the applicant's written request. The Company also reserves the right to require any individual hired by them for any position to cooperate fully with any investigation into an offense against the Company and the individual may be required to take an examination as permitted by law. If a position of employment is offered all new hires are subject to a try out period of 90 days.

I certify that the facts contained in this application are true and complete to the best of my knowledge and acknowledge that any omissions or false statements on this application shall be grounds for rejection, discipline or dismissal.

I authorize full investigation of all statements contained herein and any other information which may have a possible bearing on my employment including allowing you to contact all companies, schools and persons both named and unnamed with which I may have had contact to give information regarding my employment, character and qualification and any other matters which might have a bearing on my work performance. I release all parties from any and all liability for any damage that may result from their furnishing such information to you.

I understand and agree, that, if hired, my employment is not for a definite period and may, regardless of circumstances, be terminated at any time without prior notice by the Company. I further acknowledge that no contract of employment will be valid and binding against the Company unless signed by the President.

BY SIGNING THIS FORM YOU ARE ATTESTING THAT YOU HAVE FULLY READ, UNDERSTOOD AND AGREE TO ALL OF THE ABOVE STATED INFORMATION

(27) _____
Date Signature

(This job application will be considered current for only 90 days. Each position applied for requires that a new job application be completed.)